



# NATIONAL LEADERSHIP & SKILLS CONFERENCE

ATLANTA | JUNE 2024



## Competition Materials Move-In Instructions

### Competition Materials Transported by School

Competition materials can be delivered using one of two entrances at GWCC. The Northside Drive entrance has multiple curbside doors that are 64” wide and 8’ tall to enter the Building C lobby. The loading dock entrance should be used for competition materials transported on a pallet. Parking is not available at these locations. You should make plans so that your delivery takes no more than 30 minutes to arrive and unload. Have your driver available to move the vehicle, if needed. Please ensure your project does NOT pose a safety hazard when moved.

- ★ Building C | Northside Drive Entrance | 275 Northside Dr NW Atlanta, GA 30314
- ★ Building C | Loading Dock 25 | 442 Simpson St NW, Atlanta, GA 30303





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### Shipped Competition Materials

The GWCC facility does **NOT** allow direct shipments to their physical address. SkillsUSA has arranged with a vendor to hold items until the SkillsUSA Championships team is onsite to receive and secure packages.

Competition materials that are shipped to Davenport Printing for delivery to Championships will be received and moved onto the Exhibit Hall C floor and placed against the wall nearest to the Culinary Arts competition area. Deliveries will **NOT** be available until 10 a.m. on Tuesday, June 25. Please ensure your competition materials package does **NOT** pose a safety hazard when moved. [Learn more about shipping to Davenport Printing.](#)

### Competition Materials Move-Out Instructions

All return shipping arrangements are the responsibility of the school or advisor. The competition materials in the exhibit halls and in the lobby of Building C must be off the floor by 5 p.m. Thursday, June 27. To expedite, the following rules are in effect.

- Each chapter is responsible for picking up and/or making their own arrangements for shipping competition materials after the competition ends.
- Return shipping labels must be affixed and arrangements made with vendor Davenport Printing.
- All shipments must be packaged, wrapped and ready for shipment, with a Bill of Lading completed and attached to freight. Do not leave valuable items unattended in your area or when you are packed and ready to be transferred.
- The SkillsUSA Championships management team will transport appropriately packaged items inside Exhibit Hall C placed against the wall nearest to the Culinary Arts competition area on Thursday evening for shipping vendor pick up on Friday.
- Any items left on the competition floor after 5 p.m. ET on Thursday, June 27, will be assessed as a penalty.
- Any freight remaining at the GWCC after Friday, June 28, will be considered scrap and placed in a dumpster.

Shipping is not an automatic process. You are responsible for securing arrangements with your shipping carrier. Schools can schedule return shipping with Davenport Printing for pick up on Friday, June 28. If your designated carrier refuses to accept shipment or fails to pick-up by noon on Friday, we will not be able to arrange shipment for you. No liability will be assumed by SkillsUSA and/or Davenport Printing due to rerouting and/or handling.