



NATIONAL LEADERSHIP & SKILLS CONFERENCE

ATLANTA | JUNE 2025

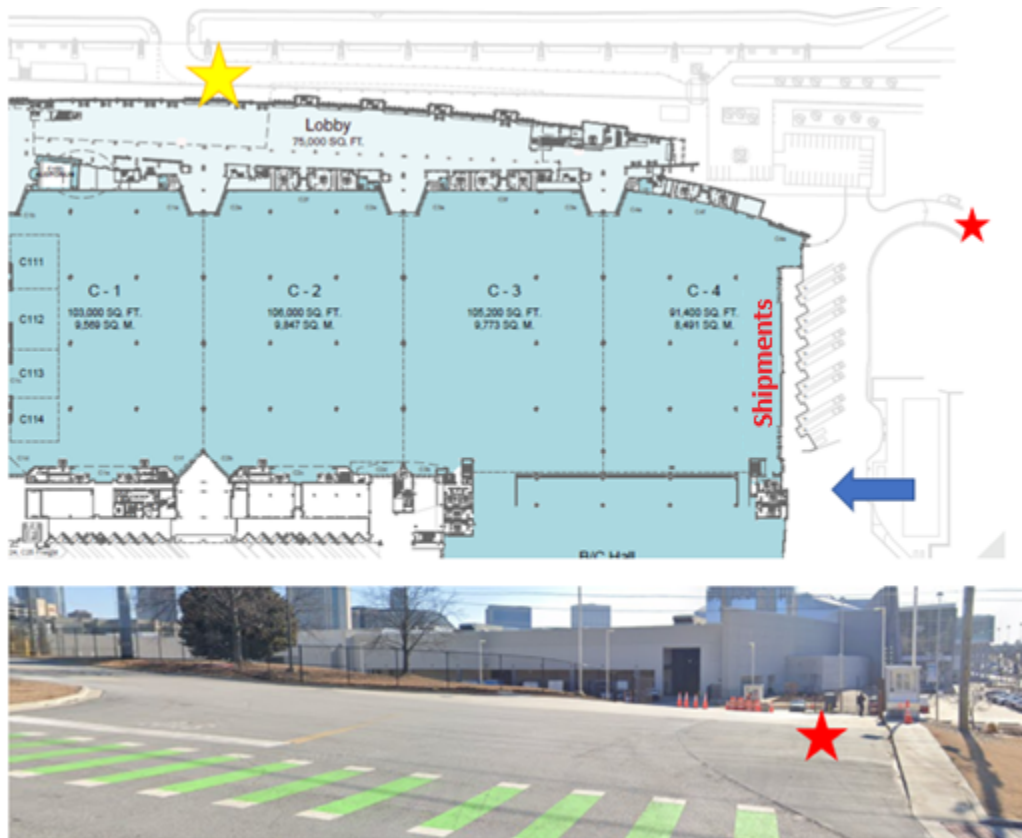


Competition Materials | Exhibit Hall Move-In and Out Instructions

Competition Materials Transported by School

Competition materials can be delivered to the Exhibit Hall through one of two entrances at GWCC. The Northside Drive entrance offers several curbside doors, each 64” wide and 8’ tall, leading into the Building C lobby. The loading dock entrance is designated for competition materials transported on pallets. Please note that parking is unavailable at these entrances. Ensure your delivery takes no longer than 30 minutes to arrive and unload and have your driver available to move the vehicle if needed. Additionally, please verify that your project does not pose any safety hazards during transport.

- ★ Building C | Northside Drive Entrance | 275 Northside Drive NW Atlanta, GA 30314
- ★ Building C | Loading Dock 25 | 442 Simpson St NW, Atlanta, GA 30303





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Shipping Competition Materials

Shipping is not an automatic process; advisors must plan for potential expenses when shipping competition materials to the **National Leadership and Skills Conference** using a commercial carrier. You are responsible for securing arrangements with your commercial shipping carrier for **BOTH** delivery to and return from Atlanta.

IMPORTANT:

- Ensure that your competition materials package does NOT pose any safety hazards during transport and follows shipping crate construction best practices. Click the links to research shipping crate construction best practices [FedEx How to Ship Using Crates](#) and [Uline Standard Wood Crate Sizes](#).
- **GWCC facility does NOT accept direct shipments to their physical address.** SkillsUSA has arranged with a vendor Davenport Printing to serve as our competition material holding center until the SkillsUSA Championships team is onsite to receive and secure packages. Contact Davenport Printing before shipping to learn more about [material handling guidelines](#).
- Competition materials shipped to Davenport Printing for delivery to GWCC will be received, moved onto the Exhibit Hall C floor, and placed against the wall near the Culinary Arts competition area. Your competition materials will **NOT** be available until the exhibit hall opens at **8 a.m. on Tuesday, June 24**.

Competition Materials Move-Out Instructions

All return shipping arrangements are the responsibility of the school or advisor. All competition materials in the exhibit halls must be off the floor by 5 p.m. on Thursday, June 26. To streamline the process, the following guidelines apply:

- Each chapter is responsible for picking up or making their own arrangements for shipping competition materials after the competition ends. You can arrange for shipment pickup from Davenport Printing on Monday following the conclusion of the national conference.
- All shipments must be packaged, wrapped, and ready for transport, with a completed Bill of Lading attached to the freight. Do not leave valuable items unattended in your area or after packing.
- Return shipping labels must be affixed, and material handling arrangements must be made with Davenport Printing. The SkillsUSA Championships management team will hold properly packaged items inside Exhibit Hall C for Davenport Printing pickup as outbound shipments.



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- Any items left on the competition floor after 5 p.m. ET on Thursday, June 26, will incur a penalty.
- Any freight remaining at the GWCC after Friday, June 27, will be considered scrap and disposed of in a dumpster.

All returning shipments must include a complete paid Bill of Lading. If your designated carrier refuses to accept your shipment, we cannot make alternative shipping arrangements. SkillsUSA and/or Davenport Printing will not assume liability for any rerouting or handling of shipments.

REQUIRED: Competition Material Identification Label

In addition to any applicable shipping address label(s), your shipment MUST include a competition identification label, see the label below. Securely tape your competition identification label in a plastic sleeve in a visible location on your freight. The label must include:

Attn: **SkillsUSA Championships**, Dennis Peaton

Competition Name: _____

School: _____

State: _____

Onsite Advisor's Name and Cell Phone: _____

After the Competition, circle one: **Competitor Will Pick-up** or **Return Shipping Arranged***

**Include a photocopy of your PAID shipping label in the plastic sleeve that documents your commercial shipping carrier pickup is scheduled at Davenport Printing on Monday, June 30th.*